

CONSOLIDATED ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2017

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CNR MT WELLINGTON HIGHWAY & VESTEY DRIVE MT WELLINGTON, AUCKLAND

DIRECTORY

AS AT 31 MARCH 2017

Patron Mr J Nicholls

Chairmen Mr G Macdonald & Mr L Wilson

Chief Executive Officer Mr D Vinsen

Executive Mr G Macdonald

Mr L Wilson Mr F Willet Mr N Owens

Secretary Mr A Sheard

Unit 3B 303 Blenheim Rd

P O Box 79-071 Christchurch 8446

Banker Westpac New Zealand Limited

ANZ Bank New Zealand Limited

Solicitors LeeSalmonLong

Accountants Henning & Associates

Review Accountants RSM Hayes Audit

Mission Statement

"The IMVIA is committed to support and promote the vehicle importing industry"

The Association represents those who are directly or indirectly involved in the importation, refurbishment and marketing of vehicles.

CONSOLIDATED STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 31 MARCH 2017

	NOTE	2017 \$	2016 \$
REVENUE			
Revenue from membership and sponsorship contributions Revenue from provision of services Revenue from sale of goods Other income	2 3 3 3	329,344 431,754 31,279 24,971	310,917 582,830 28,365 30,308
TOTAL REVENUE		817,348	952,420
EXPENSES			
Expenses relating to provision of services Expenses relating to sale of goods Administration expenses	3 3 10	191,663 8,629 735,643	236,333 14,787 661,794
TOTAL EXPENSES		935,935	862,914
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR		(118,587)	69,506
Income tax expense	8	_	-
NET SURPLUS/(DEFICIT) FOR THE YEAR		(118,587)	69,506

CONSOLIDATED STATEMENT OF MOVEMENT IN EQUITY

FOR THE YEAR ENDED 31 MARCH 2017

	2017 \$	2016 \$
Opening Equity	900,692	831,186
ADD Net Surplus/(Deficit) for the Year	(118,587)	69,506
TOTAL RECOGNISED REVENUES AND EXPENSES FOR THE YEAR	(118,587)	69,506
CLOSING EQUITY	782,105	900,692

These unaudited Financial Statements are to be read in conjunction with the notes on page 4 - 10



CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2017

	NOTE	2017 \$	2016 \$
EQUITY AT YEAR END	11012	782,105	900,692
Represented By:			
NON CURRENT ASSETS			
Fixed Assets	5	18,252	13,344
TOTAL NON CURRENT ASSETS	·	18,252	13,344
CURRENT ASSETS			
Cash, Bank and Deposits Accounts Receivable	6	785,921	901,110
Inventory	4 7	51,977 10,491	86,942 8,919
Accrued Interest	,	10,431	9,388
Tax refund due	8	25	25
Prepayments		1,164	1,206
TOTAL CURRENT ASSETS		849,578	1,007,590
CURRENT LIABILITIES			
Accounts Payable and Accruais		39,603	61,856
Holiday Pay Accrual		17,340	16,712
Subscriptions Received in Advance	13	25,783	30,092
GST Payable		2,999	11,582
TOTAL CURRENT LIABILITIES		85,725	120,242
WORKING CAPITAL		763,853	887,348
<u>NET ASSETS</u>		782,105	900,692

For and on behalf of the Imported Motor Vehicle Industry Association Inc

Chief Executive Officer

22.5.17

Date

These unaudited Financial Statements are to be read in conjunction with the notes on page 4 - 10

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1. STATEMENT OF ACCOUNTING POLICIES

i) Reporting Entity

The Financial Statements presented here are for the Imported Motor Vehicle Industry Association Inc (IMVIA), an association incorporated under the Incorporated Societies Act 1908 (number 892015), and subsidiaries. The Financial Statements are prepared as special purpose reports.

The Group consists of IMVIA and its non-trading subsidiary Vehicle Traders Association Limited.

ii) Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities published by the New Zealand Institute of Chartered Accountants.

The financial statements have been prepared for the entity's members.

iii) Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the association. The going concern principle is also applied by the association.

iv) Specific Accounting Policies

The following specific accounting policies have been applied in the measurement of financial performance and the financial position:

- (a) Basis of Consolidation As the subsidiary company mentioned above is non-trading as at 31 March 2017, and has not recorded any transactions as at 31 March 2017, the financial statements of the Association and the Group are identical.
- (b) Inventory Stationery inventory has been stated at the lower of cost or net realisable value. Costs have been assigned to inventory using the first in first out basis. Vin Kit inventory has minimal value and is expensed on purchase.
- (c) Accounts Receivable Are stated at estimated net realisable value. Bad debts are written off in the period in which they are identified.
- (d) Fixed Assets The Association has two classes of fixed assets:

Office Furniture and Equipment Motor Vehicles

All fixed assets are recorded at cost less accumulated depreciation.



CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

(e) Depreciation – All fixed assets have been depreciated at the maximum rate approved by the Inland Revenue Department on a diminishing value basis for the economic life of the asset.

The classes are depreciated at the following rates:

Office Furniture and Equipment - 12.0% to 50.0%

Motor Vehicles - 30%

- (f) Revenue Revenue is recognised using the accrual method. Income received but not yet earned has been included as a liability. Dividend income is recognised when the right to entitlement is established. Interest income is recognised on an accrual basis where material. Membership, Trading and Consulting revenue is recognised when invoiced.
- (g) Goods and Services Tax The Financial Statements have been prepared on a Goods and Services Tax exclusive basis, except for the Accounts Receivable and Accounts Payable balances which have been shown inclusive of GST in the Statement of Financial Position.
- (h) Income Tax The income tax expense charged to the Statement of Financial Performance includes both the current year's tax and the income tax effects of timing differences calculated using the payments method.

Tax effect accounting has been applied on a comprehensive basis to all timing differences. A debit balance in the deferred tax account is only recognised if there is virtual certainty of realisation.

As an incorporated society, the Association is not subject to income tax on membership activities within its circle of membership but is subject to taxation on other income.

(i) Changes in Accounting Policies – There have been no changes in accounting policies during the current financial period, other than to change the recognition of interest from when received to an accrual basis.

		2017 \$	2016 \$
2.	MEMBERSHIP ACTIVITIES		
	Membership & Sponsorship Contributions	329,344	310,917
	<u>LESS</u> Overhead Expenses - Apportioned (Note 11)	313,274	226,777
	SURPLUS / (DEFICIT) FOR MEMBERSHIP ACTIVITIES	16,070	84,140

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

	(CONTINUED)		
		2017	2016
3.	TAXABLE ACTIVITIES	\$	\$
J.	TAXABLE ACTIVITIES		
	REVENUE		
	Technical Services	390,257	531,398
	Stationery Sales	9,694	13,491
	Vin Kit Sales	21,585	14,874
	Consulting Income	41,497	51,432
	TOTAL REVENUE	463,033	611,195
	LESS DIRECT EXPENSES		
	Technical Services	156,519	178,018
	Stationery	3,872	6,905
	Vin Kits	4,757	7,882
	Consulting Expenses	35,144	58,315
	TOTAL DIRECT EXPENSES	200,292	251,120
	GROSS PROFIT	262,741	360,075
	OTHER REVENUE		
	Interest Received	22,951	29,863
	Dividends Received	370	370
	Other	1,650	75
	TOTAL OTHER REVENUE	24,971	30,308
	OTHER EXPENDITURE		
	Overhead Expenses - Apportioned (Note 11)	422,369	435,017
	Doubtful Debts	-	(30,000)
	TOTAL OTHER EXPENDITURE	422,369	405,017
	TOTAL OTHER EXILENDITORE	422,309	400,017
	SURPLUS / (DEFICIT) FOR TAXABLE ACTIVITIES	(134,657)	(14,634)
		22.15	
		2017 \$	2016 \$
4.	ACCOUNTS RECEIVABLE	*	•
	Trade Debtors	53,977	88,942
	LESS Provision for Doubtful Debts	(2,000)	(2,000)
		MAGTAMAN	
	TOTAL ACCOUNTS RECEIVABLE	51,977	86,942

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

5.	FIXED ASSETS			2017 \$	2016 \$
	Office Furniture and Equipment Accumulated Depreciation	(at cost)		43,235 (29,521)	30,566 (23,705)
	Net Book Value			13,714	6,861
	Motor Vehicles (at cost) Accumulated Depreciation			9,500 (4,962)	9,500 (3,017)
	Net Book Value			4,538	6,483
	TOTAL FIXED ASSETS			18,252	13,344
6.	CASH AND BANK				
		MATURITY	RATE %	2017 \$	2016 \$
	Current			·	
	Westpac Banking Corporation Cheque Account -03 Ready Access - 90 Cheque Account -04 Cheque Account -00 Term Deposit Term Deposit	At Call At Call At Call At Call 19/01/18	Nil 2.55 2.55 2.55 3.30	22,886 93,101 49 70 - 480,950	65,416 79,315 48 70 108,289 465,358
	ANZ Bank Term Deposit Term Deposit Petty Cash Cash on hand	17/07/17 05/12/17	3.35 3.35	59,116 129,649 100	57,260 125,254 100
	TOTAL CASH AND BANK			785,921	901,110
				2017 \$	2016 \$
7.	INVENTORIES				
	Stationery			10,491	8,919
	TOTAL INVENTORIES			10,491	8,919

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

		2017 \$	2016 \$
8.	TAXATION		
	Surplus / (Deficit) Before Taxation <u>LESS</u> Membership Activities	(118,587) 16,070	69,506 84,140
	Add Back Permanent Differences:	(134,657)	(14,634)
	Imputation Credit on net Dividend Received	141	141
	Add Timing Differences:		
	Holiday Pay Accruals Provision for Doubtful Debts	(903) (11,878) (153)	5,169 12,505 (29,925)
	Assessable Income / (Taxable Loss)	(147,450)	(26,744)
	Tax at 28% <u>LESS</u> Imputation Credit	-	-
	TAX PROVISION (as per Statement of Financial Performance)	-	**
	<u>LESS</u> Provisional Tax Paid Resident Withholding Tax	25 -	- 25
	TAXATION REFUND DUE (as per Statement of Financial Position)	25	25
	Total Income / (Tax Loss) – current year LESS Prior year losses brought forward	(147,450) 326,977	(26,744) 300,233
	Tax loss to carry forward	474,427	326,977
	Imputation Credits – current year Excess Imputation Credits brought forward Imputation Credits applied	141 14,457	141 14,316
	Excess Imputation Credits to carry forward	14,598	14,457

9. CONTINGENT LIABILITIES AND CAPITAL COMMITMENTS

The Executive are not aware of any contingent liabilities as at 31 March 2017. There are no capital commitments at 31 March 2017.

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

10. OVERHEAD EXPENSES

OVERHEAD EXPENSES	2017 \$	2016 \$
Promotion	15,278	62,700
AGM Expenses	3,727	2,816
Independent Review Fee	10,041	9,600
Bank Fees and Charges	2,688	2,845
Computer Expenses	14,873	16,591
Communications	42,458	
Consultancy	5,089	-
Depreciation - Office Furn & Equip and Vehicles	7,761	8,158
ESC Campaign	-	4,199
Gift Presentation	867	584
General Expenses	995	800
Insurance	16,984	13,397
Legal Expenses and Debt Collection	15,572	350
Statistics	1,785	6,580
MVR Access Fee	1,148	
Licences and Subscriptions	3,943	2,489
Motor Vehicle Expenses	2,101	2,308
Payroll Processing Costs	400	378
Postage, Printing and Stationery	6,754	4,401
Events & Functions	14,527	9,048
Accounting	18,000	18,000
Lease Equipment	3,996	3,386
Rates and Power	7,737	8,009
Rental Office	34,724	30,145
Repairs and Maintenance	11,846	7,795
Management Costs Salaries	150,000	137,500
Secretarial Services	213,094	202,916 6,085
Staff Amenities	7,260 838	890
Staff Recruitment/Training	9,920	2,901
Membership Services	745	2,901
Website Charges	1,308	567
Telephone, Tolls and Fax	16,681	12,212
Travel, Accommodation, Meals	66,331	68,776
Executive Fees	26,172	15,370
TOTAL OVERHEAD EXPENSES	735,643	661,794
Apportioned:		
Membership Activities (Note 2)	313,274	226,777
Taxable Activities (Note 3)	422,369	435,017
	735,643	661,794
	**************************************	***************************************

The apportionment of overhead expenses is based on the proportion of taxable and non-taxable income in relation to total income

CONSOLIDATED NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017 (CONTINUED)

11. TRANSACTIONS WITH RELATED PARTIES

During the year the Association entered into the following transactions with related parties, all on normal trading terms. The Financial Statements for the year ended 31 March 2017 reflect all transactions undertaken during the year.

Payments of Secretarial Fees and other professional fees were made to Mr A J Sheard in his capacity as Association Secretary.

Payments of Executive Fees and travel costs were made to Executive during the year in relation to the Executive meetings. Amounts owing to the Executive at 31 March 2017 are \$2,748 (2016: \$4,438).

No related party debts have been written off or forgiven during the year.

12. **FORWARD COMMITMENTS**

Operating Leases

Non-cancellable operating leases payable after balance date are as follows:

PREMISES	2017 \$	2016 \$
Current Non current	35,150 17,575	35,150 52,725
	52,725	87,875
The lease was renewed in October 2015 for a furt	her three year period.	

OFFICE EQUIPMENT	2017 \$	2016 \$
Current Non current	3,996 7,326	3,996 11,322
	11,322	15,318

The equipment leased is Xerox Photocopier.

13. MEMBERSHIP SUBSCRIPTIONS RECEIVED IN ADVANCE

Association members have the option to pay their subscriptions annually in advance. The portion of subscription received applicable to the 2018 financial year has been disclosed in the Statement of Financial Position.

14. **NON-TRADING SUBSIDIARIES**

A non-trading IMVIA subsidiary Vehicle Traders Association Limited was incorporated on 19 July 2002. At 31 March 2017 the single issued share is uncalled.



Independent Assurance Practitioner's Review Report

RSM Hayes Audit

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To the National Executive of Imported Motor Vehicle Industry Association (IMVIA)

Conclusion

We have reviewed the consolidated financial statements of Imported Motor Vehicle Industry Association, which comprise:

- the consolidated statement of financial position as at 31 March 2017;
- the consolidated statement of financial performance for the year then ended;
- consolidated statement of movements in equity; and
- the notes to the financial statements, which include significant accounting policies.

Based on our review, nothing has come to our attention that causes us to believe that the consolidated financial statements on pages 2 to 10 do not present fairly, in all material respects, the financial position of Imported Motor Vehicle Industry Association as at 31 March 2017, and its financial performance for the year then ended, in accordance with the NZICA Special Purpose Financial Reporting Framework for For-Profit Entities.

Basis for conclusion

We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. Our responsibilities under that standard are further described in the Assurance Practitioner's responsibilities section of our report. We are independent of Imported Motor Vehicle Industry Association in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the review evidence we have obtained is sufficient and appropriate to provide a basis for our conclusion.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, the Imported Motor Vehicle Industry Association.

Emphasis of matter – Basis of accounting and restriction on distribution

We draw attention to Note 1 (ii) of the consolidated financial statements, which describes the basis of accounting. The consolidated financial statements are prepared in accordance with the NZICA Special Purpose Financial Reporting Framework for For-Profit Entities, and are intended for use by the members of Imported Motor Vehicle Industry Association. As a result, the consolidated financial statements may not be suitable for another purpose. Our report is also intended solely for The National Executive of Imported Motor Vehicle Industry Association and should not be distributed to other parties. Our conclusion is not modified in respect of this matter.



Other Matter

The financial statements of Imported Motor Vehicle Industry Association for the year ended 31 March 2016, were reviewed by another assurance practitioner who expressed an unmodified conclusion on those statements on 16 May 2016.

Responsibilities of The National Executive for the financial statements

The National Executive are responsible, on behalf of Imported Motor Vehicle Industry Association, for the preparation and fair presentation of the financial statements in accordance with the NZICA Special Purpose Financial Reporting Framework for For-Profit Entities, and for such internal control as The National Executive determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. The National Executive are also responsible for determining that the NZICA Special Purpose Financial Reporting Framework for For-Profit Entities framework is acceptable in the entity's circumstances.

In preparing the financial statements, The National Executive are responsible, on behalf of Imported Motor Vehicle Industry Association, for assessing Imported Motor Vehicle Industry Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate Imported Motor Vehicle Industry Association or to cease operations, or have no realistic alternative but to do so.

Assurance Practitioner's responsibilities

Our responsibility is to express a conclusion on the accompanying consolidated financial statements. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity.* ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the consolidated financial statements, taken as a whole, are not prepared, in all material respects, in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements

A review of consolidated financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on these consolidated financial statements.

RSM Hayes Audit Auckland

RSM

25 May 2017